

PREM/03609/002

Musson, Martyn

From Blenkhorn, Sarah [REDACTED]
Sent 22 November 2018 15 19
To Entertainment Licensing
Cc [REDACTED]
Subject Full Variation, Everybodys 91-97 Otley Road, Guiseley, LS20 8PS [NOT PROTECTIVELY MARKED]

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Classification NOT PROTECTIVELY MARKED

Entertainment Licensing

RE Everybodys, 91-97 Otley Road, Guiseley, Leeds, LS20 8PS - Application to vary premises licence

ENTERTAINMENT LICENSING
22 NOV 2018
[Signature]

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police make a representation and considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-

- the prevention of crime & disorder
- public safety
- public nuisance

The applicant wishes to extend by one hour each day to 0200 hrs, the sale of alcohol and all regulated entertainment permitted by the licence (exception of live music which will cease at midnight each day) The closing time each day at the venue to be 0230 hrs

Therefore West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 -

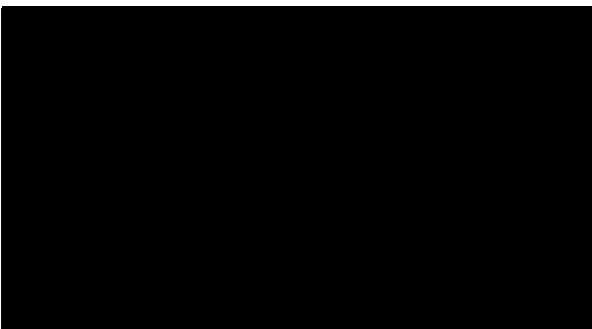
- The minimum number of door staff to be employed by the premises is 2 on a Friday and Saturday and on those Sundays prior to Bank Holiday Mondays, from 2100 hrs until 30 minutes after closing time to the public to ensure safe dispersal of customers and to prevent any public nuisance being caused
- The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff
- The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature)
- The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises
- The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident
- The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways (excluding WCs and changing rooms)
- The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks

- A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority
- The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details such as vehicle registration number plates
- Last admittance to the venue to be 0100 hrs

We are hopeful agreements can be reached

Regards,
Sarah

Sarah Blenkhorn
Licensing Officer
Leeds District Licensing Department
West Yorkshire Police



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